

Criteria

- Grants are awarded to Units, Districts and Divisions to assist with transport costs for groups of girls to attend Regional and Nationally arranged events that are over 50 miles from their usual meeting place.
- Applications should be made by the group Leader who is arranging the transportation to the event.
- A grant of £5 per person will be made towards transportation costs that exceed £10 per person using the transport. The cost of transportation to be calculated as follows, depending on the method of transport being used:
 - Coach travel
The group Leader should obtain at least two quotes from coach companies and indicate which company they would prefer to use and why.
 - Minibus travel
The group Leader should obtain a quote for the hire of the minibus and indicate who will be driving as well as confirming that they are qualified to drive the minibus.
 - Public transport (bus or train) travel
The group Leader should provide details of the route and the expected cost of the fare.
 - Car share travel
The group Leader should calculate the cost using 25p per mile and confirmation is required that each driver's car insurance policy will cover the type of trip and the carrying of passengers (Guidance can be found on the Girlguiding website - Making guiding happen > Running your unit > Finance, insurance and property > Insurance > Vehicle insurance). A reason is required if there are less than 3 participants per car.
- Following the event the group Leader will be required to provide a short report or photo of the girls participating in the event.

Administration

- Applications should be made as soon as the details are known and at least one month before the event.
- Payments will be made either by cheque or electronic transfer to the Unit, District or Division organising the transport.
- If the transport is not used, the grant is repayable.